

BELLEVILLE HENDERSON CENTRAL SCHOOL

8372 County Route 75

Adams, New York 13605

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"Home of the Panthers"



BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION PUBLIC HEARING FOR THE COMMUNICABLE DISEASE PLAN AND REGULAR MEETING MINUTES February 8, 2021

Mr. Storey presented the Belleville Henderson Communicable Disease Plan for the public hearing.

President Allen opened the meeting with the Pledge of Allegiance and called to order in the Library at 7:00 p.m.

The following members were present (6): John Allen, Anthony Barney, Roger Eastman, Kyle Gehrke (joined remotely at approximately 7:03 pm) Adam Miner and Kristin Vaughn.

Others present: Jane Collins, Superintendent, Scott Storey, Building Principal, Stephen Magovney, Business Manager, Ashleigh Barnhart-Burto, Administrative Coordinator, and Sally Kohl, District Clerk.

Absent was Board Member, David Bartlett.

AMEND THE AGENDA

Resolved that this Board of Education amend the agenda to add resolution number 10.

Motion made by: Roger Eastman

Seconded by: Adam Miner

Motion Carried: 5-0
(Kyle was not heard)

President Allen established communication with Kyle Gehrke.

PRESENTATIONS

Mr. Magovney presented the preliminary budget for the Buildings and Grounds Department. Mrs. Barnhart-Burto and Mr. Magovney presented the preliminary budget for the Athletic Department. They answered any questions that the Board asked.

CALENDAR OF EVENTS

2/5

2/8

2/8

2/8

2/10

2/15-2/19

6:45 pm

7:00 pm

3:00 pm

20-Week Report Cards Distributed

Open Gym Begins (Grades 9-12)

Public Hearing-Communicable Disease Plan

Board of Education Meeting

Grade Level Meeting

President's Day/Winter Recess

AMEND THE AGENDA

| | | |
|-----------|---------|---|
| 2/22 | 7:00 pm | Board of Education Meeting |
| 2/23 | 3:00 pm | Technology Committee Meeting |
| 2/24 | 1:00 pm | Safety Committee Meeting |
| 3/1 | 3:00 pm | Curriculum Council Meeting |
| 3/3 | 3:00 pm | Health and Wellness Meeting |
| 3/5 | 3:00 pm | JLSBA Virtual Legislative Discussion |
| 3/8 | 7:00 pm | Board of Education Meeting |
| 3/10 | 3:00 pm | Grade Level Meeting |
| 3/12 | | 25-Week Progress Reports Distributed (Grades 3-12) |
| 3/22 | 7:00 pm | Board of Education Meeting |
| 3/23 | 3:00 pm | Technology Committee Meeting |
| 3/24 | 1:00 pm | Safety Committee Meeting |
| 3/26 & 27 | | School Musical-Virtual "Junie B. Jones-the Musical" |
| 3/29 | 3:00 pm | Curriculum Council Meeting |

The calendar of events were reviewed by the Board.

COMMUNITY OF CARING UPDATE

The District Clerk reported to the Board on the passing of Gary Loomis. Mr. Loomis was the uncle to AIS Teacher, Sharlene Loomis and a UAB Alum, class of 1968.

CONSENT AGENDA

1. Resolved that this Board of Education approve the following:

A. **MINUTES**

BHCSD Board of Education Meeting Minutes from January 25, 2021

B. **WARRANTS**

Capital Warrant #5
General Manual Checks #19B
ACH Payments Warrant #19C
General Warrant #20

C. **CSE/CPSE RECOMMENDATION(S)**

Whereas the Board of Education received the following information and recommendations from the Committee on Special Education.

Student numbers; 099211079, 099211011, 99211381, 99210654, 9921138.

This report is on file with Erica Pettit-Chairperson of the Committee on Special Education.

Motion made by: Kristin Vaughn
Seconded by: Adam Miner

Motion Carried: 6-0

**BH BOE MEETING MINUTES
1-25-2021**

**CAPITAL WARRANT #5
GENERAL MANUAL CHECKS
#19B
ACH PAYMENTS WARRANT
#19C
GENERAL WARRANT #20**

**CSE/CPSE
RECOMMENDATION**

PERSONNEL

2. **APPROVE OF SUBSTITUTE SUPPORT STAFF**

Resolved, that this Board of Education approves **Mindy Grandjean** as substitute support staff.

IT BEING UNDERSTOOD, that **Mrs. Grandjean** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Adam Miner

Seconded by: Roger Eastman

Motion Carried: 6-0

3. **APPROVE OF SUBSTITUTE TEACHER**

Resolved, that this Board of Education approves **Benjamin Wisner** as substitute support teacher.

IT BEING UNDERSTOOD, that **Mr. Wisner** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Kristin Vaughn

Seconded by: Roger Eastman

Motion Carried: 6-0

4. **APPROVE SUBSTITUTE CLEANER**

Resolved, that this Board of Education approves **Martin Scoville** as substitute cleaner.

IT BEING UNDERSTOOD, that **Mr. Scoville** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Roger Eastman

Seconded by: Anthony Barney

Motion Carried: 6-0

NEW BUSINESS

5. **ACCEPT CORRECTIVE ACTION PLAN FOR THE IDEA AUDIT**

Resolved, that this Board of Education accept the Corrective Action Plan for the 2019-2020 IDEA Audit Report.

Motion made by: Adam Miner

Seconded by: Kristin Vaughn

Motion Carried: 6-0

6. **ACCEPT CORRECTIVE ACTION PLAN FOR EXTERNAL FINANCIAL AUDIT**

Resolved, that this Board of Education accept the Corrective Action Plan for the 2019-2020 External Audit Report.

Motion made by: Kristin Vaughn

Seconded by: Roger Eastman

Motion Carried: 6-0

**APPROVE SUBSTITUTE
SUPPORT STAFF-MINDY
GRANDJEAN**

**APPROVE SUBSTITUTE
TEACHER-BENJAMIN
WISNER**

**APPROVE SUBSTITUTE
CLEANER-MARTIN
SCOVILLE**

**ACCEPT CORRECTIVE
ACTION PLAN FOR IDEA
AUDIT**

**ACCEPT CORRECTION
ACTION PLAN FOR
EXTERNAL FINANCIAL
AUDIT**

POLICY

FIRST READING OF NEW POLICY FROM GUERCIO AND GUERCIO:

- Policy #8132 Gender Neutral Restrooms

FIRST READING OF POLICES FROM ERIE 1 BOCES:

- Policy #3420-Non-Discrimination and Anti-Harassment in the District
- Policy #7110-Comprehensive Student Attendance
- Policy #7420-Sports and the Athletic Program
- Policy #7513-Administration of Medication
- Policy #7523 Do Not Resuscitate Policy
- Policy #8140 Adult Education
- Policy #8251-Therapy Dogs
- Policy #8370-Presentation of Feature Films

7. ADOPT POLICY-FIRST READING/WAIVE SECOND READING

Resolved, that upon the recommendation of the Superintendent, this Board of Education waive the second reading and approve the first reading of the following policies:

- Policy #5140-Administration of the Budget
- Policy #1110-School District and Board of Education Legal Status and Authority
- Policy #1310-Powers and Duties of the Board
- Policy #5410-Purchasing: Competitive Bidding and Offering
- Policy #5411-Procurement of Goods and Services
- Policy #5412-Alternative Formats for Instructional Materials
- Policy #5512-Reserve Funds

Motion made by: Roger Eastman

Seconded by: Anthony Barney

Motion Carried: 6-0

8. REMOVE POLICY

Resolved, that upon the recommendation of the Superintendent, this Board of Education remove the outdated (2014) policies from the BH Policy Handbook:

- (2014) Policy #5330 Budget Transfers
- (2014) Policy #5340-Borrowing of Funds
- (2014) Policy #5410-Purchasing
- (2014) Policy #5511 Reserve Funds

Motion made by: Adam Miner

Seconded by: Kristin Vaughn

Motion Carried: 6-0

**ADOPT FIRST
READING/WAIVE SECOND
READING POLICIES:**

#5410

#1110

#1310

#5410

#5411

#5412

#5512

REMOVE (2014) POLICIES

#5330

#5340

#5410

#5511

9. ADOPT POLICY

- Resolved, that this Board of Education approves the second reading and adopts the newly revised following policies of the Belleville Henderson Central School District Policy Manual as was updated by the Erie 1 BOCES:
- o Policy #5511 Maintenance of Fund Balance

Motion made by: Roger Eastman

Seconded by: Kristin Vaughn

Motion Carried: 6-0

Additional Resolution(s) Hand Carried in to Meeting

10. PERMISSION FOR SUPERINTENDENT TO SIGN MOA WITH CSEA

Resolved, that this Board of Education gives permission for the Superintendent to sign the Memorandum of Agreement between the Belleville Henderson Central School District and the CSEA BHCSD Support Association regarding a salary agreement for Food Service Director 1.

Motion made by: Kristin Vaughn

Seconded by: Anthony Barney

Motion Carried: 6-0

FOR THE BOARD'S REVIEW

- BH Curriculum Council Meeting Minutes from 2/1/2021
- JLSBA Virtual Legislative discussion

ADMINISTRATIVE REPORT(S)

- Mr. Magovney did not have a report.
- Mr. Storey updated the Board on the PSAT exams which were administered on January 26th to Juniors. A letter was sent home by Mr. Storey to parents addressing concerns of parents.
Mr. Storey also reported to the Board on the failing list for the first and second quarters. As well as a plan to address any at-risk student. Administration continues to work on this plan. Kristin Vaughn asked if there was an increase in the number of students that are on the failing list from previous years. Mr. Storey answered although he does not have exact numbers with him, there is an increase from previous years but a decrease from first to second semester in this school year. Mr. Storey and Ms. Collins answered any questions that the Board had.
- Mrs. Barnhart-Burto reported that open gym started today. She shared with the Board the schedule and plan for COVID safety.
She also updated the Board on the progress with the Jason Scofield memorial plaque. Mrs. Barnhart-Burto has been in contact with Mrs. Green on the plan for the memorial. They will continue to communicate in this process.
Kristin Vaughn inquired if there has been any mention of the fall 2 sports or spring sports season? Mrs. Barnhart-Burto responded that she has not heard, but will keep the Board updated as she does receive the information.

ADOPT POLICY #5511

**HAND CARRIED
RESOLUTION**

**PERMISSION FOR
SUPERINTENDENT TO SIGN
MOA WITH CSEA**

- Ms. Collins recapped to the Board that Mr. Storey held the public hearing on the Communicable Disease Plan before the Board meeting. There is a 30-day waiting period for the public to comment on the plan. The plan will be brought to the Board for approval at the March 22nd meeting.
Ms. Collins also reported to the Board that Mr. Storey, Mrs. Barnhart-Burto and herself have been meeting with teachers regarding teaching standards.

UPDATE TO BOARD OF EDUCATION QUESTIONS

- Mr. Gehrke inquired about the graduation requirement for a particular homeschooled student. Ms. Collis will follow up with this.

EXECUTIVE SESSION

Resolved, that this Board of Education enter executive session at 7:46 pm to discuss:

- The employment history of three personnel

No action will be taken after executive session.

Motion made by: Kristin Vaughn,

Seconded by: Roger Eastman

Motion Carried: 6-0

Mr. Gehrke was excused from executive session.

Mr. Storey, Mr. Magovney, Mrs. Barnhart-Burto and Mrs. Kohl were excused from executive session at approximately 8:15 pm.

President Allen declared open session at 9:08 p.m.

ADJOURNMENT

Resolved, that at 9:08 pm that this meeting be adjourned.

Motion made by: Roger Eastman,

Seconded by: Kristin Vaughn

Motion Carried: 5-0

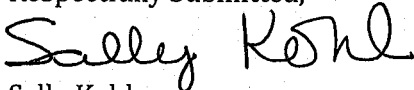
EXECUTIVE SESSION

OPEN SESSION

ADJOURNMENT

Official Meeting Minutes

Respectfully Submitted,



Sally Kohl,

District Clerk

BELLEVILLE HENDERSON CSD

ENC. #2

2/8/2021



Check Warrant Report For H - 5: January 2021 Capital Warrant #5 For Dates 1/1/2021 - 1/31/2021

| Check # | Check Date | Vendor ID | Vendor Name | Check Description | PO Number | Check Amount |
|---------------------------|------------|-----------|------------------------------|-------------------|-----------|------------------------|
| 1244 | 01/07/2021 | 4681 | Northern NY Newspapers Corp. | Advertising | | 144.00 |
| Number of Transactions: 1 | | | | | | Warrant Total: 144.00 |
| | | | | | | Vendor Portion: 144.00 |

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 144.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/29/2021
Date

Mary Louest
Signature

Claims Auditor
Title

BELLEVILLE HENDERSON CSD

ENC. #3

2/8/2021



Check Warrant Report For A - 30: January General Manual Checks Warrant#19B For Dates 1/1/2021 - 1/31/2021

| Check # | Check Date | Vendor ID | Vendor Name | Check Description | PO Number | Check Amount |
|---------|------------|-----------|--------------------------------|--|-----------|--------------|
| 1790 | 01/04/2021 | 2499 | Richmond, Charlotte | Reissued Check for Medicare Reimbursement (#1517683) | | 433.80 |
| 1791 | 01/20/2021 | 5929 | Century Linen & Uniform | UNIFORM SERVICES- REISSUED CHECK FOR COMPUTER CHECK #1517571 | | 110.28 |
| 1792 | 01/25/2021 | 80 | Allen Sanitatin Srv Inc., John | Replacement Check that was issued to JW Allen by mistake. Reissued Check for Check #15117768 | | 650.00 |

Number of Transactions: 3

Warrant Total: 1,194.08

Vendor Portion: 1,194.08

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 3 in number, in the total amount of \$1,194.08. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/29/2021
Date

Mary Fournier
Signature

Claims Auditor
Title

BELLEVILLE HENDERSON CSD

ENC. #4

2/8/2021



Check Warrant Report For A - 33: January 2021 ACH Payments Warrant #19C For Dates 1/1/2021 - 1/31/2021

| Check # | Check Date | Vendor ID | Vendor Name | Check Description | PO Number | Check Amount |
|---------|------------|-----------|---|----------------------|-----------|--------------|
| 473 | 01/07/2021 | 2607 | JEFFERSON LEWIS ET AL SCHOOLS HEALTH PLAN | January 2021 Payment | | 130,737.73 |
| 736068 | 01/29/2021 | 1170 | Jefferson Lewis BOCES | DECEMBER 2020 | | 143,685.24 |
| 736069 | 01/29/2021 | 1170 | Jefferson Lewis BOCES | JANUARY 2021 | | 138,232.96 |

Number of Transactions: 3

Warrant Total: 412,655.93

Vendor Portion: 412,655.93

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 3 in number, in the total amount of \$412,655.93. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/29/2021 Mary Forester Chims Auditor
Date Signature Title

BELLEVILLE HENDERSON CSD
ENC. #5

2/8/2021


Check Warrant Report For A - 36: General Warrant #20 For Dates 2/1/2021 - 2/28/2021

| Check # | Check Date | Vendor ID | Vendor Name | Check Description | PO Number | Check Amount |
|---------|------------|-----------|---------------------------------|--------------------------------------|-----------|--------------|
| 1517792 | 02/04/2021 | 240 | Belloff's | UNIFORMS-KIBLIN | | 114.00 |
| 1517793 | 02/04/2021 | 4176 | Benefit Services Group | FLEX PLAN | | 80.50 |
| 1517794 | 02/04/2021 | 4882 | Bimbo Foods, Inc. | BREAD/ROLLS-GRANDJEAN | | 86.05 |
| 1517795 | 02/04/2021 | 4098 | Blue Mountain Spring Water | FRUIT/VEGGIES-GRANDJEAN | | 365.65 |
| 1517796 | 02/04/2021 | 310 | Bob's Auto Supply | PARTS/SUPPLIES-ODONNELL | 271 | 130.28 |
| 1517797 | 02/04/2021 | 420 | Cascade School Supply | GENERAL SUPPLIES CO OP BID BACKORDER | 1 | 289.53 |
| 1517798 | 02/04/2021 | 420 | Cascade School Supply | CONSTRUCTION PAPER CO OP BID | 54 | 184.00 |
| 1517799 | 02/04/2021 | 5929 | Century Linen & Uniform | UNIFORM SERVICES | | 90.64 |
| 1517800 | 02/04/2021 | 2765 | Fiscal Advisors & Marketing | SERVICES RENDERED | | 2,413.00 |
| 1517801 | 02/04/2021 | 4982 | Christman Fuel Service | PROPANE | 274 | 698.37 |
| 1517802 | 02/04/2021 | 3787 | Frontier | PHONE-5228 | 207 | 647.99 |
| 1517803 | 02/04/2021 | 975 | Inc., O.D. Greene Lumber Co. | SIDEWALK SALT-KIBLIN | 325 | 2,443.44 |
| 1517804 | 02/04/2021 | 975 | Inc., O.D. Greene Lumber Co. | PARTS/SUPPLIES-KIBLIN | 233 | 244.79 |
| 1517805 | 02/04/2021 | 6151 | GUERCIO & GUERCIO LLP | SERVICES RENDERED | | 1,440.00 |
| 1517806 | 02/04/2021 | 5444 | HILLYARD INC-ROCHESTER | SUPPLIES-KIBLIN | | 309.60 |
| 1517807 | 02/04/2021 | 4838 | Houghton Mifflin Harcourt | TEXTBOOKS-MARLOWE | 317 | 224.98 |
| 1517808 | 02/04/2021 | 2853 | Jefferson Community College | TEXTBOOKS | | 1,272.75 |
| 1517809 | 02/04/2021 | 1310 | Larry's Musical Instrument & Re | TUBA REPAIR-MCGRATH | 322 | 49.00 |
| 1517810 | 02/04/2021 | 1325 | Lawson Products Inc. | SUPPLIES-KIBLIN | | 268.85 |
| 1517811 | 02/04/2021 | 495 | New York Bus Sales, LLC | PARTS-ODONNELL | 272 | 149.22 |
| 1517812 | 02/04/2021 | 4681 | Northern NY Newspapers Corp. | LEGAL ADVERTISEMENT | | 347.00 |
| 1517813 | 02/04/2021 | 3367 | NY School & Municipal Energy | NATURAL GAS/BILLING | 23 | 20,725.00 |
| 1517814 | 02/04/2021 | 5841 | Office Depot | FILE CABINET-BERTRAM | 319 | 201.95 |
| 1517815 | 02/04/2021 | 6202 | Perfection Learning | TEXTBOOKS-BIBBINS | 98 | 1,254.40 |
| 1517816 | 02/04/2021 | 2492 | Renzi Brothers Inc. | FOOD-GRANDJEAN | | 2,672.98 |
| 1517817 | 02/04/2021 | 4464 | Marisa Riordan | MILEAGE REIMBURSEMENT -JANUARY 2021 | | 39.00 |
| 1517818 | 02/04/2021 | 5870 | SANICO | SUPPLIES-KIBLIN | | 131.95 |
| 1517819 | 02/04/2021 | 4651 | SPECTRUM BUSINESS | CABLE BILL | 208 | 431.03 |
| 1517820 | 02/04/2021 | 5769 | SUBURBAN PROPANE | PROPANE | 273 | 636.48 |
| 1517821 | 02/04/2021 | 6036 | W.B. MASON (3) | | 22 | 11.34 |
| 1517822 | 02/04/2021 | 2355 | WESCO | PARTS-KIBLIN | | 78.00 |
| 1517823 | 02/04/2021 | 4606 | Johnson Inc., BR | KIBLIN | 239 | 94.80 |
| 1517824 | 02/04/2021 | 80 | John Allen Sanitatr Srvs Inc. | TRASH REMOVAL | | 650.00 |

BELLEVILLE HENDERSON CSD

Check Warrant Report For A - 36: General Warrant #20 For Dates 2/1/2021 - 2/28/2021



| Check # | Check Date | Vendor ID | Vendor Name | Check Description | PO Number | Check Amount |
|----------------------------|------------|-----------|-------------|-------------------|-----------------|--------------|
| Number of Transactions: 33 | | | | | Warrant Total: | 38,776.57 |
| | | | | | Vendor Portion: | 38,776.57 |

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 33 in number, in the total amount of \$38,776.57. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/4/2021
Date

Mary Forester
Signature

Claims Auditor
Title